

**MINUTES OF HISTORICAL ADVISORY BOARD
REGULAR MEETING OF THURSDAY SEPTEMBER 6, 2007
COUNCIL CHAMBERS, CITY HALL
2263 SANTA CLARA AVENUE – 7:00 PM**

Chair Anderson called the meeting to order at 7:10 pm.

1. **ROLL CALL:** Present: Chair Anderson, Vice-Chair Miller, Board Members Irons and Lynch. Iverson - Absent

Also present were: Cathy Woodbury, Planning and Building Director, Laura Ajello, Planner I, Shana Nero, Administrative Assistant.

2. **MINUTES:**

Motion (Anderson)/Second (Lynch) to approve minutes for May 3, 2007, regular meeting as amended.

Ayes: 4; Noes: 0; Motion Carries

3. **AGENDA CHANGES AND DISCUSSIONS:**

None

4. **SPECIAL REPORT:**

5. **WRITTEN COMMUNICATIONS:**

The Board reviewed and discussed the Design Review Notice for 500 Central Ave. Planning and Building Director Woodbury informed the Board that the Major Design Review will be completed by staff and if anyone wishes to see the plans they should contact Cynthia Eliason on Friday.

6. **ACTION ITEMS:**

- A. **Approval of the Historic Preservation Work Program and Dissolution of the Historic Preservation Work Program Ad Hoc Committee.** Director Woodbury introduced the *Draft Historic Preservation Work Program 2007-2011* for the Board's review, input and approval. The

Board was also asked to disband the Historic Preservation Work Program Ad Hoc committee.

The Alameda Architectural Preservation Society submitted a letter of support and recommendation for the Work Program to be discussed and reviewed by the Board.

Public Speaker – Chris Buckley, representing Alameda Architectural Preservation Society, discussed the letter from the AAPS and recommended that with Phase 1 being slightly overloaded the Historical Plaque Program be moved from Phase 1 to Phase 2 and Board Members agreed with this recommendation.

Chair Anderson entertained a motion to approve the draft of the Historical Preservation Work Program as amended; with the recommendation that the Historical Plaque Program be moved from Phase 1 to Phase 2 and separate the City's rehabilitation assistance program and the façade renovation grants program into two items, under Phase 4 also the dissolving of the Ad Hoc committee.

Motion (Lynch)/Second (Miller) to approve the draft of the Historical Preservation Work Program as amended and the dissolving of the Ad Hoc committee.

Ayes: 4; Noes: 0; Motion Carries

7. REPORTS:

- A. Presentation of Historic Plaque Program.** Laura Ajello, Planner I presented a slide show presentation. Planner Ajello explain the different material that could be used to create the plaques and funding sources. There was also discussion on the basic that needed to be answered; application, standard design, set timelines and select vendor. The promotion of the program can be done by using a number of City and County website, the museum, The AAPS. The Board also discussed anti-theft for the plaques and ceremony suggestions.

8. ORAL COMMUNICATIONS:

Christopher Buckley, AAPS, stated that he would hope that the plaque program would be pro active with the older buildings. Mr. Buckley also discussed different types of material that could be used for the plaques and the best material to stand up to the weathering

9. **BOARD COMMUNICATIONS:**

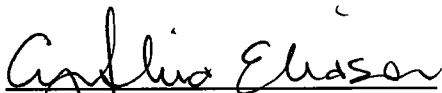
Board Member Lynch asked if the Permit Manager would be available to come in and give a report to explain how the Building Official makes the determination on whether a building is over or under the 30% demolished. Director Woodbury stated that she would have Greg McFann, Building Official, give a presentation to the board at a later meeting.

Board Member Lynch discussed 1815 Sherman St. and the Board's recommendations that were made for the building and questioned whether they were completely followed. In addition Member Lynch proposed that the 5 Board Members divide the island into 5 separate territories and each member volunteer to canvas that section on a regular basis. Director Woodbury suggested that Board members contact staff or come into the office to discuss questions or concerns about projects under construction and code enforcement issues.

10. **STAFF COMMUNICATIONS:**

11. **ADJOURNMENT:** The meeting was adjourned at 8:55 p.m.

Respectfully Submitted by:



Cynthia Eliason
Secretary Historical Advisory Board

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